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## Executive Director Opportunity

The Arkansas Ambulance Association (ArAA) is a member driven association of EMS providers committed to the delivery of quality and innovative Emergency Medical Services. To further the mission of the ArAA, the Board of Directors is seeking a driven and committed professional to serve as Executive Director.

**Position Overview:** The Executive Director (ED) is the operational leader of the Arkansas Ambulance Association. The ED is responsible for implementing the vision, mission, and strategic direction adopted by the Board of Directors, with a specific focus on driving policy development, legislative engagement, and advocacy efforts at the state level.

## Key Responsibilities

- Develop, articulate, and execute the organization's strategic plan in collaboration with the Board of Directors.
- Lead the development and implementation of a proactive policy and legislative agenda aligned with the organization's mission and goals.
- Build and maintain relationships with key legislative and regulatory stakeholders at the state level.
- Attend and coordinate Board and Member participation in legislative hearings, policy forums, and coalition meetings.
- Draft policy briefs, position statements, and testimony on issues critical to Emergency Medical Services.
- Monitor, analyze, and communicate the impact of legislation, regulations, and public policy trends affecting members and the communities they serve.
- Mobilize members and partners in grassroots advocacy and policy campaigns.
- Develop and manage the annual budget in partnership with the Board and finance team.
- Maintain transparency and accountability through regular reporting to the Board.

## Qualifications

- Proven leadership experience (3+ years) in nonprofit management, public policy, advocacy, or a related health field.
- Deep understanding advocacy campaigns and engaging with policymakers.
- Strong knowledge of legislative processes, regulatory frameworks, and the political landscape.
- Exceptional communication skills-written, verbal, and public speaking.
- Ability to build consensus, influence stakeholders, and represent diverse constituencies.
- Juris Doctorate or Master's degree preferred in Public Health, Public Policy, Health Administration, or related field.

**Reports to:** The Executive Committee of the Board of Directors

**Compensation:** salary and benefits are in a competitive low to mid-six figures range.

**Location:** Little Rock, Ar

**Interested Candidates:** please send a resume and cover letter that includes salary requirements to [admin@aaaintouch.com](mailto:admin@aaaintouch.com) on or before January 15, 2026.